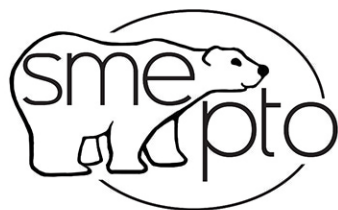


SHOOT
for the
STARS
with the
SME PTO



2021-2022



SME PTO

Volunteer Information Packet

To volunteer, please go to www.northernpolarbears.com/Page/12292 and click the link to access the sign-up form.



QR code to PTO webpage



QR code directly to
Volunteer Sign Up form



How do I get involved?



Volunteers are an integral part of the educational, athletic and extracurricular programs at NYCSD. School volunteers are required to provide clearances prior to approval to volunteer and every 5 years thereafter.

All of the necessary forms, volunteer handbook and fact sheet can be obtained at www.northernpolarbears.com. Hover your cursor over the **Parents** tab, select the last option, "Volunteer Information and Forms".

All clearances can now be requested electronically (the FBI clearance also requires a fingerprint submission), or paper applications can be downloaded at the district website listed above. Please refer to the Volunteer Handbook, available on the website, for more information.

After you have obtained/completed ALL of the required items listed below, please contact the Mrs. Shearer in the school office to review your completed forms. Only volunteer applications containing all five completed items can be reviewed. Once your paperwork has been reviewed and approved by the building principal, you may begin volunteering.

- Volunteer Information Form
- Tuberculosis Examination (TB Test) - dated less than 90 days old
- PA Child Abuse History Clearance - dated less than 5 years old
- PA State Police Criminal Record Check - dated less than 5 years old
- FBI Background Check **OR** Volunteer Verification Form



****NOTE:** Clearances are not always necessary to help at certain events, or for assisting in other ways, such as baking items and helping with document prep for Race for Education. We appreciate all of our SME parents and need all the help we can get! If you have any questions, please email us at smeptoconnect@gmail.com.



.....2021-2022..... **PTO Sponsored Events**

WE NEED YOUR HELP TO MAKE THIS HAPPEN!

The SME PTO is excited to bring back as many of these activities for this year, as much as we can, given current conditions. Our fundraisers, and the continued support of our families make all of these events and gift available to our SME community.

Race for Education (October 14)

Scholastic Book Fair (November 8-12)

Field Trips & Transportation Expenses

SME 21-22 Theme T-Shirts for all Students & Staff

Santas Secret Shop / Holiday Family Night

Mother & Son Night / Father Daughter Dance

Mornings with Mom / Donuts with Dad

Sportswear Sales / Teacher Appreciation Gifts

PTO Purchased Yearbook for All Students and Staff

One District+One Book / May Fair






Field Day / 5th Grade Farewell

***Together we can provide a positive environment
for our childrens' growth and education.***



HELP WANTED

The roles featured below are of greatest importance to fulfill, in order to continue what the SME PTO is able to do for our students and staff. Please consider volunteering for these much-needed positions. To sign up, please go to www.northernpolarbears.com/Page/12292 and follow the link for the Volunteer Form.

<div>  <div> PTO SECRETARY Position: OPEN </div> <p>A PTO Board member position. Duties include taking notes during PTO meetings and posting them to the PTO page on the school website; coordinating with event chairs for volunteer sign ups and advertising; maintaining the PTO Volunteer database; updating the PTO Facebook page, Twitter posts, and updating content on the school website's PTO page.</p> <div>  </div> <p>Clearances needed for the Secretary role</p> </div>	<div>  <div> PTO TREASURER Position: Need New for Fall 2022 </div> <p>Current Treasurer will train new candidate. PTO Board member position. You would manage all financial transactions; prepare and present a statement of accounts at PTO meetings, and an end of year report; maintain accurate record of receipts and expenditures; coordinate with school staff and vendors for purchases and donations.</p> <div>  </div> <p>Clearances needed for the Treasurer role</p> </div>	<div>  <div> RACE FOR EDUCATION PREP COORDINATOR(s) Position: Need New for Fall 2022 </div> <p>Be a part of the PTO's largest fundraiser! Planning for the Race for Education begins in the summer. Duties include initial planning of the event, printing mailers, coordination with school staff and volunteers for mailer prep and distribution, monitoring donation receipt and organization of materials after the event.</p> <div>  </div> <p>Clearances needed for the coordinator role</p> </div>
<div>  <div> BOOK FAIR COORDINATOR(s) Position: OPEN </div> <p>Coordinator(s) needed to organize and run the fall and spring book fair. Duties include working with the Scholastic rep for scheduling and planning the delivery and pickup of book fair products; working with school staff to organize the shopping schedule by class; recruit volunteers for setup, running the register, assisting students with shopping, and clean up at the end.</p> <div>  </div> <p>Clearances needed for the coordinator role</p> </div>	<div>  <div> MAY FAIR COORDINATOR(s) Position: OPEN </div> <p>May Fair is a carnival-type event that is typically the first Friday in May. Responsibilities include planning the event (games, prizes, ordering inflatables), coordinating with vendors and recruiting volunteers to help with set up, run the games and clean up afterwards.</p> <div>  </div> <p>Clearances needed for the coordinator role</p> </div>	<div>  <div> RACE FOR EDUCATION Event Day Coordinator Position: OPEN </div> <p>Be a part of the PTO's largest fundraiser! Duties would include coordinating with the school staff and PTO to schedule the day of the event; organization of volunteers to log laps, maintain water tables, etc; purchase and organize prize bags for each student, and snack for after the event; organize tallying of laps for class competition.</p> <div>  </div> <p>Clearances needed for the coordinator role</p> </div>
<div>  <div> HOSPITALITY COMMITTEE Position: OPEN </div> <p>Coordinator(s) needed to manage the teacher appreciation gifts and luncheons. Duties include organizing sign-ups for parent donations, set up and clean up for teacher luncheon events.</p> <div>  </div> <p>Clearances not necessary for this committee</p> </div>	<div>  <div> SANTA'S SECRET SHOP COORDINATOR(S) Position: OPEN </div> <p>Coordinator(s) needed for planning of a 1-2 day event of students shopping for gifts for family and friends. Organization of volunteers to help decorate the shopping area, price items, restock, running the register, and clean up after the event.</p> <div>  </div> <p>Clearances needed for this committee</p> </div>	<div>  <div> FIFTH GRADE FAREWELL COMMITTEE </div> <p>Parents of 5th graders needed to help plan the 5th Grade Farewell end of the year event. Duties include planning fundraisers to help pay for the event; communication with the PTO and school staff for planning and schedule.</p> <div>  </div> <p>Clearances not necessary for this committee</p> </div>

For more information about any of these events and activities

contact us by email at smeptoconnect@gmail.com.

.....2021-2022.....

PTO Meeting Schedule

We welcome you to attend our PTO meetings!
They occur on **Mondays**, at the dates listed below,
in the school library from **7:00pm - 8:00pm**.

September 13

October 11

November 8

January 10

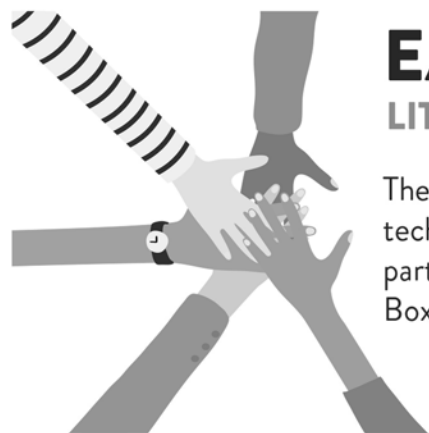
February 7

March 14

April 11

May 9

Please come to the meetings!
*We need your input to make our organization
effective and successful.*



EARN CASH FOR YOUR SCHOOL

LITTLE BY LITTLE WE CAN MAKE A BIG DIFFERENCE.

The Box Tops mobile app uses state-of-the-art technology to scan your store receipt, find participating products and instantly add Box Tops to your school's earnings online.

LOOK
FOR THE
LABEL:



HERE'S HOW IT WORKS:



BUY BOX TOPS PRODUCTS

You can find Box Tops on hundreds of products throughout the store.



SCAN YOUR RECEIPT

Use the app to snap a photo of your receipt within 14 days of purchase.



EARN CASH FOR YOUR SCHOOL

Box Tops earnings are identified and automatically updated online.

SHOPPING FOR GROCERIES ONLINE?

You can still earn Box Tops for your school with your e-receipt!

See how at [BTFE.com/emailgroceryreceipts](https://www.btfef.com/emailgroceryreceipts)



BOX TOPS CLIPS

You may occasionally find an old Box Tops clip on packages in stores. **You can still clip them and send them to school**, as long as each clip has a valid expiration date.

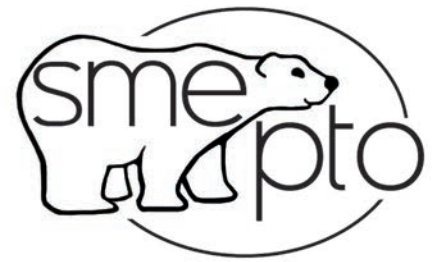
SEE PRODUCTS & LEARN MORE ABOUT
THE BOX TOPS APP AT [BTFE.COM](https://www.btfef.com)

DON'T HAVE THE BOX TOPS
APP YET? DOWNLOAD IT NOW:



amazon smile

You shop. Amazon gives.



**You can now support the SME PTO by
selecting us as your charity of choice at:**

<https://smile.amazon.com/ch/25-1831334>

*Every time you shop on Amazon, start at
smile.amazon.com.*

*Amazon will donate .5% of eligible
purchases back to the SME PTO!*

☒ ***Easy to Do!***

☒ ***No Extra Costs!***

☒ ***Helps Our Students,
Teachers and School!***



*****Remember to shop Amazon Smile for your holiday shopping!***

SME PTO SPIRIT WEAR SALE!

Choice of 2 Logos:



or



Accessories



*Youth, Adult
& Ladies Apparel*



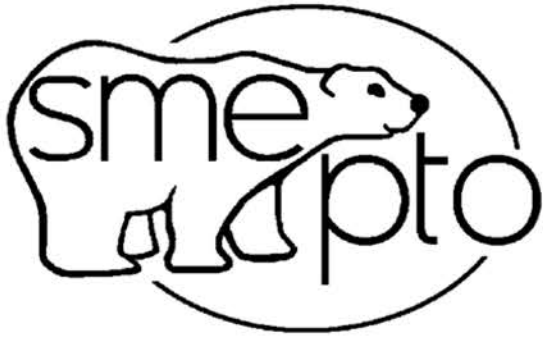
Gear



Sale is Online Only. To shop, go to

<https://21southmtnfall.itemorder.com/>

Sale ends Monday, September 20



CLEAN OUT YOUR CLOSET

South Mountain Elementary is participating in the
CLOTHING TO CASH  **RECYCLING PROGRAM**

Help our School Raise Money!
Bring in Clothing, Shoes, Sneakers, Towels and Textiles.
Every Bag Counts!!!



*Bring items in all conditions,
unneeded, outgrown
and out of style.*

South Mountain Elementary PTO
will be paid for every pound we collect.
All materials will be Reused, Repurposed
or Recycled and saved from landfills.



LOOK FOR THE LARGE WHITE COLLECTION BIN IN THE SCHOOL PARKING LOT.

The goal is to **FILL** our collection bin **WEEKLY** with
as many **PLASTIC BAGS** of clothing, shoes
and other textiles as possible!

Recycling at schools now goes beyond bottles and cans.
We are teaching our students the benefits of recycling
while helping our school raise money for necessary
resources that our students deserve.



**HELP SUPPORT OUR SCHOOL +
SAVE THE ENVIRONMENT
ONE BAG AT A TIME!**

